

# Ulster Performing Arts Center (UPAC)

601 Broadway Kingston NY 12601 [www.upac.org](http://www.upac.org)  
845/339-6088 box office ♦ 845/339-3814 fax ♦ 845/339-1613 office

## 2008-2009 Season

### Rental Rates

#### Non-Profit Organizations

*A Rental Application must be submitted to UPAC prior to a License Agreement being contracted.  
Please contact Shelley Curran, UPAC General Manager 845/331-1613 [scurran@bardavon.org](mailto:scurran@bardavon.org)*

Daily Rental	\$2,000 base license fee
Weekly Rental	\$4,000 base license fee
Facility Overtime	\$200 per hour
Additional Days (non event day)	\$1,000
Box Office Service (per event)	\$400
Ticketmaster Fees	3% of all TM sales
Supervisory Services	\$25 per hour + FBPT
Technical Crew	\$17 + up per hour + FBPT
Fringe Benefits & Payroll Taxes (FBPT)	15% of labor cost
City Policeman/Fireman	\$25 per hour
Event Staff (Security)	\$350 -\$1,200 based on event needs
Lighting	\$300 + up
Sound	\$500 - \$3000 based on event needs
Music Licensing (ASCAP&BMI)	.011% of GBOR,
SESAC	\$50 per event
Merchandise	25% House sells, 20% Artist sells
Catering/Hospitality	\$250 + cost of supplies
House Cleaning Fee	\$375 per event

♦ A Certificate of Liability Insurance is required for any Rental License Agreement

♦ A non-refundable deposit for one-half of all applicable fees is required in advance to secure and confirm any facility rental.

For more information on Rental Rates, please contact Shelley Curran, UPAC General Manager 845/331-1613, [scurran@bardavon.org](mailto:scurran@bardavon.org).